

GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – NOVEMBER 8, 2023

The Regular meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 S Main St., Gloversville, NY on November 8, at 6:02 PM with President Antonucci presiding.

Roll Call

Commissioners-----

Antonucci	PRESENT
Capano	PRESENT
Isabella	PRESENT
White	PRESENT
Chittenden	ABSENT

Others in Attendance: Water Superintendent, Anthony Mendetta; Clerk of the Board, Christine Linart; and Andrew White, Chief Water Treatment Plant Operator.

Christine then explained to the Board that she had Audits that she had to pull out of our regular Audit List.

These items must be voted on separately due to a conflict with Commissioner Capano.

Audit Regular Audit #22903 in the amount of \$386.88 and a Capital Project Audit # 1556 in the amount of \$91.21 payable to Gloversville True Value needed to be voted on with Commissioner Capano having to abstain from voting to approve.

Commissioner Antonucci made a motion to approve Audit #22903 in the amount of \$386.88 and Capital Project Audit #1556 in the amount of \$91.21 payable to Gloversville True Value. The motion was seconded by Commissioner Isabella

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Isabella	X			
Capano				X
White	X			
Chittenden			X	

The audited bills were presented and reviewed:

United States Postal Service	-378.20
Jesse Dutcher	-135.69
Aflac	-1,695.96
USPS	-2,756.27
Master Meter Systems	-158.34
Fidelis Care	-557.71
Fidelis Care	-360.00
Amrex Chemical Co Inc	-3,847.50
CDPHP	-24,777.50
Century Linen Service, Inc	-45.50
Christopher R Jablonski	-30.00
Commissioner of Finance	-2,107.16

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Cushing Stone Company Inc	-136.80
Empire BlueCross	-7,055.52
Frontier Communications	-131.94
Hummel's OP Inc	-104.97
JM Berry Enterprises Inc	-1,080.00
Metropolitan Industries Inc	-90.00
National Grid	-1,679.67
Nethaway Motorcar Co LLC	-929.78
Philip Beckett CPA PC	-9,000.00
S & J Enterprises Inc	-265.94
Spectrum	-107.98
Tolls by Mail	-5.00
WB Mason Co Inc	-301.49
Core & Main	-868.79
Cummins Sales & Service	-2,636.15
Daily Gazette	-63.57
Ferguson Enterprises LLC	-2,695.32
IDEXX	-4,381.96
JH Consulting Group Inc	-3,502.00
Metropolitan Industries Inc	-90.00
National Grid	-32.32
NBT Credit Services	-415.58
Century Linen Service, Inc	-45.50
Frontier Communications	-670.52
Gloversville True Value	-386.88
JM Berry Enterprises Inc	-54.00
Kingsboro Lumber Co Inc	-47.28
National Grid	-429.09
Runnings Supply Inc	-1,168.46
Telecon Wireless	-488.20
Ti-Sales Inc	-2,333.00
VWR International LLC	-115.34
NBT Payroll Acct	-19,176.22
NBT Payroll Acct	-1,388.18
NBT Payroll Acct	-18,504.79
NBT Payroll Acct	-1,342.39
NBT Payroll Acct	-20,083.00
NBT Payroll Acct	-1,463.06
NBT Payroll Acct	-19,322.45
NBT Payroll Acct	<u>-1,403.58</u>
	-160,459.67

CAPITAL PROJECT AUDIT:

C.T. Male Associates	5,500.00
Cranesville Block Co. Inc.	VOID

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Cushing Stone Company Inc	1,423.22
Gorman Bros Inc.	724.71
Grant Street Construction	5,977.00
Ti-Sales Inc.	12,623.60
Wm Keller & Sons Construction	140,350.19
Cranesville Block Co. Inc.	792.09
C.T. Male Associates	41.25
Ti-Sales Inc.	587.20
Board of Water Commissioners	2,095.10
Runnings	975.80

A motion was made by Commissioner Isabella that the remaining audited bills listed above are ordered paid. The motion was seconded by Commissioner White.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Capano	X			
White	X			
Chittenden			X	

Superintendent's Report

Superintendent Mendetta discussed the following Project Updates with the Board:

1. Meter Project

Hydro Utilities is no longer scheduling new appointments. They are currently finishing up scheduled appointments. Hydro will be working on invalid reads next. These would be any meters installed that are not reading. There were 150-meter boxes left inside homes, which were not part of the contract, and they will finish getting them put outside.

Our department will finish the approximately 150 remaining meters to be done in the city. We are currently not doing shut offs due to finishing up outside work before winter to include completing Lead Line services, checking/repairing all hydrants and digging up broken services that can't be shut off. Once this outside work is done, likely after Thanksgiving, shut offs in District #2 will resume. Each truck will get 15-20 shut offs per day until we are done with the project.

2. Filtration Plant Project

Our engineering report had comments from the Dept of Health that CT Male is handling but we have everything else back and are waiting for the engineering report to be approved before the EFC grant can be signed. There is a meeting next Tuesday at 9am with EFC and everybody will be on the call so we can get solid answers and get moving forward with the project. CT Male is working on design with Phase 1 which should be ready for review in the next couple of months.

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3. Lead Line Service Project

We have completed all our lead line service replacements, using up the remaining funding from the 2017 grant that is due to expire on 2/2024. After checking into 2023 funding through DOH, we were not chosen to receive funds, but our project is still on the list for 2024 funding. 2024 awards will not be finalized until the end of this year or early 2024. We still have an opportunity for further funding. We still have a lot of services to be done, between 1200 and 1500 lead services need to be replaced. The EPA rules are also considering galvanized downstream of a lead service to be lead services. We have already replaced 350-400 lead services.

Fortunately, during this meter project, we were able to get inventory of the materials on the homeowner's side since this new information needs to be submitted to the EPA by October 2024. Since galvanized is now considered under the Bipartisan infrastructure money we went for, we requested over \$7 million in funding. We did note in the contract that we wanted a contractor to do the work so we didn't need to deal with easements or foundations, which would fall on the contractor to take care of this according to the City Charter. But we also will complete some Lead Services in-house with the homeowner side being copper to lead.

Andrew White will explain the letter from DOH pertaining to lead. DOH had us on reduced monitoring for lead, which means we complete 30 samples once every 3 years. We must stay below the 90th percentile. We are allowed to only have three samples elevated, but we had four. So, we failed our lead testing. Four of the thirty samples failed by 0.005 milligrams per liter. The mcl is 0.015 ppm and we were 0.0155 which when rounded up, 0.016, we were over the limit. Going forward we must do 120 samples next year, 60 samples every six months and can only have 6 elevated samples to be in the 90th percentile. We also need to do public education, a press release, and change sample sites.

The sample that put us over the limit came from a vacant house that was being sold. Any lead leeching is coming from inside the customer's home. It's either lead solder or lead fixtures. We used to complete 15 lead and 15 copper samples. In 2017 it was changed to 30 Tier 1 samples, which are 30 lead services or copper services with lead solder, with plumbing being installed between 1982-1986. Since 2014, every faucet sold must be lead-free. For testing they are looking for 6 hours of non-use. The sample that failed was from a house that was vacant for weeks before the sample was taken. In 2020 there was one elevated sample, but the homeowner had been gone for a week before sampling. But there were only 2 out of 30 samples and we were ok with DOH at that time.

As a municipality we are supposed to provide corrosion control protection. No major changes needed to be made as this was not a widespread issue. Samples were sent to JH Consultants for corrosion control parameters. At the Filtration Plant we put out a PH of 7.6/7.8 but we have low alkalinity and alkalinity is what basically helps you hold your PH levels. Since it's low in the city, 6.9/7.0, we really want it to be 7.2 or higher to mitigate corrosion. PH product was boosted, and we are currently putting out 8.2 at the Plant and Matt's samples in the city were 7.2/7.4. Before doing our next set of samples, we will do what we can on our end. A lead test is \$36 and \$41 for lead and copper. We will check with DOH to see if samples need to be lead or if they can be lead and copper samples. The public can at any time have their water tested for lead for \$36 from JH Consultants.

Anthony and Andrew put together a Press Release and a Public Education document per DOH which will be mailed to all customers. The Press Release will go to newspapers, media, FC Public Health, schools, medical clinics, hospitals, and pediatricians.

There must be 3 additional activities for Board approval. One would be a poster in public areas, such as the Library. Also, we would send emails to our customers as well as post this information on social media and our website. The

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mayor wants the Superintendent to go on Facebook to explain how and why this happened, so that the public doesn't panic. Anthony will meet with the Mayor on Monday to make this video for Facebook. As soon as it was known regarding elevated lead levels in the past, we eradicated the lead using monies from the grant. We have been proactive to remove lead when it becomes known from testing. This information will also be on the next billing for January.

A corrosion control consultant will be coming in to look at our Sodium Hexametaphosphate. A new zinc ortho product is now being used and was presented at a seminar Andrew went to. So, it's worth looking into. If we fail the next set of samples, DOH will force us to change our corrosion control product. We didn't put Sodium Hex out to bid this year since we already have pallets of it on hand and it's costly, so we purchased additional product before the price went up. Another factor that affects corrosion is the chloride to sulphate ratio. We switched coagulants to poly aluminum chloride back in 2014 or 2015. We are trying to be proactive and do everything we can to mitigate the issue with the few samples. Any changes must be approved by DOH. We will do everything we can on our end but the homeowner, with education, can help eradicate this issue too.

4. Labor Attorney

We received a bill from Attorney Goldberger for improper practice from the CSEA Union regarding addresses in the Taylor Law request. We need to consider how the Board want us to proceed since he advised us not to provide addresses of our CSEA Union members to CSEA. Is it justified to pay this bill since Mr. Goldberger advised us against it? The Board wishes to hold the bill until the issue is resolved at the hearing. We are considering changing labor law attorneys due to bad advice and costly bills. We need to put together an RFQ and review who we think would be best for us at the beginning of the year.

5. SLA

The water meter was pulled at SLA. We sold water to SLA with a profit of \$7,000 this year. Last year we made a profit of \$13,301. After raising the water rate this year, we lost \$6,000 in profits.

6. Dump Truck

Bobcat gave a quote to put a plow on the dump truck. When we took it out there, the service manager called and said the plow couldn't be put on due to an issue with the torsion bars. Looking at other options, a quote was obtained to put a snow pusher on the backhoe to do the Main Office parking lot. A Fisher snow pusher runs about \$12,800 and the off brand, Protech, which is a 10' x 36" pusher, is \$4,899. We previously had \$3,500 allocated for a plow that could be used toward this purchase. Bobcat hasn't been out, but they would look at the straight plow we own and consider purchasing it from us. Anthony will check with Dejana Truck & Utility Equipment first to see if we can get the plow on the dump truck.

A motion was made by Commissioner Antonucci that we purchase a Fisher snow pusher if we can't get the plow on the dump truck somewhere else. The motion was seconded by Commissioner Capano.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Isabella	X			
Capano	X			
Chittenden			X	
White	X			

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7. Cell Tower Lease

A new manager of the cell tower lease is offering a total payout of \$860,000 or a 10-year payout of \$8,600 per month, which is \$1,032,000 for the term.

A motion was made by Commissioner Antonucci to deny the buyout of our cell tower lease. The motion was seconded by Commissioner Capano.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Isabella	X			
Capano	X			
Chittenden			X	
White	X			

New Business:

1. Logging

They have started logging the timber sold in 2020 at the Rice Reservoir which is near the Brady House. The other contractor we sold the pine to in the same area is moving equipment in today. The project in the Cameron area is being cut too. There is a chunk of wood behind the mica mines that wasn't previously marked as part of the sale, they would like to give us a price for it since it wasn't included in the original amount. We would also like to have one more pine sale this year and two or three small sales next year. We are almost ready to harvest some of the first areas originally harvested. There is an option to also sell oak logs.

2. Nestle Water

Nestle came up and looked around and found a few different sites. We have not heard anything back from them yet. Nothing is moving forward at this point.

Clerk of the Board's Report

1. Chemical Bids

A motion needs to be made to advertise for chemical bids to be opened at the December meeting.

A motion was made by Commissioner Capano to allow the Superintendent to advertise chemical bids. The motion was seconded by Commissioner Isabella.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Isabella	X			
Capano	X			
Chittenden			X	
White	X			

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2. Final Read Fee

Should a change be made to the fee for a Final Read from \$50 to \$25 since Attorneys often don't want to pay the fee for a final read and it is sometimes not 100 % accurate to do a history for a closing. The Board suggested no longer allowing just billing histories for closings to ensure an accurate bill for the closing. The Board recommends a resolution to set forth a new Final Read Policy to be adopted at the next meeting to only provide final reads at a cost of \$50 per closing.

3. Jackson Summit Project

We have received our first bill from the city, pay application #4, for expenses related to the Jackson Spillway Project in the amount of \$140,350.19 to pay Keller. The CBDG funds have run out. There is a resolution to transfer funds from the Capital Reserve Fund to the Capital Project fund to pay our share of expenses related to the Spillway Reconstruction Project. Even with the change order, we basically broke even. The remaining money will be retained and when the final bill comes out, we will transfer funds again.

Water Board President Gary Antonucci sponsored the following resolution and moved for its adoption:

RESOLUTION NO. 2023-19

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE JACKSON SUMMIT RESERVIOR DAM SPILLWAY CAPITAL RESERVE FUND VIA OUR HIGH YIELD INTEREST BEARING SAVINGS ACCOUNT TO THE CAPITAL PROJECT 10-R CHECKING ACCOUNT TO PAY OUR SHARE OF EXPENSES RELATED TO THE JACKSON SUMMIT RESERVOIR DAM SPILLWAY RECONSTRUCTION PROJECT.

WHEREAS, The Gloversville Board of Water Commissioners will transfer monies from its Jackson Summit Capital Reserve Fund account in the General Fund to its Capital Project 10-R Checking Account to pay expenses related to the Jackson Summit Reservoir Dam Spillway Reconstruction Project.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF WATER COMMISSIONERS, CITY OF GLOVERSVILLE, NEW YORK, THAT:

RESOLVED, that there was hereby established a Capital Projects Fund 10-R in which per Resolution #2018-6 the Jackson Summit Reservoir Dam Spillway Reconstruction Project was added.

RESOLVED, that the Clerk of the Water Board is hereby authorized to transfer \$140,350.19 from the Jackson Summit Reservoir Dam Spillway Capital Reserve Fund account in the General Fund to the Capital Project 10-R checking account to pay expenses related to Jackson Summit Reservoir Dam Spillway Reconstruction Project.

RESOLVED, that this Resolution shall take effect immediately upon passage.

A motion was made by Commissioner Isabella and seconded by Commissioner Capano that the above resolution be adopted.

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Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Capano	X			
Chittenden			X	
White	X			

The Clerk of the Board has requested adjustments to the following bills:

- 1) 47 N Park Drive – Credit Water \$31.09. Adjustment due to customer being gone South for Winter Months.
- 2) 32 Summer Street – Credit Water \$528.27; Credit Water Infra \$6.77. Adjustment per Board Lihwap denied Help for Water Bill Customer Application not received customer claimed we were supposed to re-fax Application Was never received.
- 3) Adjustments to Several other Bills as follows: Due to Estimated reads being higher than actual reads when New Neptune meters were installed :

ACCT#	SERVICE ADDRESS	CREDIT WATER	CREDIT SEWER	CREDIT S- INFRA	CREDIT W- INFRA	CREDIT W- LATES LATES	CREDIT S- LATES LATES	CREDIT I- LATES	TOTAL ADJUSTMENT
36101700	41 SPRING AVE	\$ 21.59			\$ 1.37	\$ 4.40			\$ 27.36
36301480	30 WOODSIDE AVE	\$ 33.53	\$ 18.56	\$ 5.96	\$ 2.13	\$ 10.85	\$ 7.42	\$ 2.12	\$ 80.57
36301960	98 WOODSIDE AVE	\$ 16.70	\$ 9.24	\$ 2.97	\$ 1.06				\$ 29.97
36401440	52 CAYADUTTA ST	\$ 5.71	\$ 3.05	\$ 0.98	\$ 0.36	\$ 18.33	\$ 11.53	\$ 3.71	\$ 43.67
36500260	45 S MAIN ST APTS	\$ 66.86	\$ 59.50	\$ 19.10	\$ 6.82	\$ 3.00	\$ 2.62	\$ 0.61	\$ 158.51
36601230	237 S KINGSBORO AVE	\$ 3.74	\$ 2.07	\$ 0.67	\$ 0.24				\$ 6.72
36601980	17 HILLTOP AVE	\$ 5.08			\$ 0.32	\$ 6.57			\$ 11.97
36602480	7 NASSAU ST				\$ 0.30				\$ 0.30
36603060	132 MALONEY RD	\$ 7.94			\$ 0.21				\$ 8.15

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36603130	2432 STATE HWY 29A	\$ 368.01			\$ 9.64	\$ 80.51			\$ 458.16
37100230	23 CARPENTER ST	\$ 36.40	\$ 22.78	\$ 7.31		\$ 9.54	\$ 6.94	\$ 1.95	\$ 84.92
37101380	128 WASHINGTON ST	\$ 40.14	\$ 48.31	\$ 15.51		\$ 2.50	\$ 0.87		\$ 107.33
37401300	13 CLYDE ST	\$ 165.68	\$ 97.14	\$ 31.19	\$ 11.14				\$ 305.15
37401660	33 CLYDE ST	\$ 33.81	\$ 18.70	\$ 6.00	\$ 2.14	\$ 5.02	\$ 3.87	\$ 0.98	\$ 70.52
37402920	8 MONROE ST	\$ 17.42	\$ 9.64	\$ 3.09	\$ 1.11	\$ 16.72	\$ 11.89	\$ 3.43	\$ 63.30
37403160	20 MONROE ST		\$ 4.42	\$ 1.42	\$ 0.51				\$ 6.35
37403480	36 MONROE ST	\$ 18.48	\$ 10.22	\$ 3.28	\$ 1.18				\$ 33.16
37500700	5 PEARL ST	\$ 29.16	\$ 16.14	\$ 5.18	\$ 1.85				\$ 52.33
37502220	51 WOODWARD AVE	\$ 27.86	\$ 15.41	\$ 4.95	\$ 1.76	\$ 5.43	\$ 4.11	\$ 1.06	\$ 60.58
37502700	25 SPRUCE ST		\$ 10.72	\$ 3.45	\$ 1.23				\$ 15.40
37600120	10 SARATOGA BLVD	\$ 38.61	\$ 21.36	\$ 6.86	\$ 2.45				\$ 69.28
37600240	16 SARATOGA BLVD	\$ 257.86	\$ 139.67	\$ 44.85	\$ 16.01				\$ 458.39
37600440	28 SARATOGA BLVD	\$ 7.25	\$ 7.56	\$ 2.43	\$ 0.87				\$ 18.11
37600740	45 SARATOGA BLVD	\$ 34.13	\$ 18.88	\$ 6.06	\$ 2.17				\$ 61.24
37600960	12 E FULTON ST	\$ 59.97	\$ 69.98	\$ 22.47	\$ 8.02	\$ 7.74	\$ 5.52	\$ 1.51	\$ 175.21
37602040	260 E FULTON ST	\$ 55.04	\$ 39.57	\$ 12.71	\$ 4.53				\$ 111.85
38600020	87 WASHINGTON ST		\$ 66.40	\$ 21.32	\$ 7.62				\$ 95.34

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38600100	161 S MAIN ST		\$ 3.16	\$ 1.03	\$ 0.36				\$ 4.55
38600330	HARRISON ST EXT		\$ 19.23	\$ 6.17	\$ 1.10				\$ 26.50
38800210	164 HARRISON ST	\$ 104.02			\$ 8.48				\$ 112.50
39000020	110 N PINE ST	\$ 6.42			\$ 0.41				\$ 6.83
39000590	181 ELMWOOD AVE EXT				\$ 2.15				\$ 2.15
39000820	291 ELMWOOD AVE EXT	\$1,226.41			\$ 75.15				\$ 1,301.56
39001940	120 ROLLING MEADOWS 1	\$ 13.06			\$ 0.80				\$ 13.86
39002120	218 BLANCHARD RD	\$ 210.82							\$ 210.82
36900040 (2 BILLS ADJ)	7 BURR ST	\$ 192.73	\$ 119.51	\$ 38.37					\$ 350.61
36900040 (2 BILLS ADJ)	7 BURR ST	\$ 259.71	\$ 182.25	\$ 58.52					\$ 500.48
37100220 (2 BILLS ADJ)	21 CARPENTER ST	\$ 30.23	\$ 18.62	\$ 5.98		\$ 9.92	\$ 7.43	\$ 2.04	\$ 74.22
37100220 (2 BILLS ADJ)	21 CARPENTER ST		\$ 1.81	\$ 0.58		\$ 8.37	\$ 6.35	\$ 2.16	\$ 19.27
37401780 (2 BILLS ADJ)	5 ORANGE ST	\$ 63.62	\$ 39.24	\$ 12.60		\$ 7.42	\$ 5.47	\$ 1.48	\$ 129.83
37401780 (2 BILLS ADJ)	5 ORANGE ST	\$ 77.62	\$ 74.12	\$ 23.80					\$ 175.54
TOTAL									\$ 5,542.56

A motion was made by Commissioner Capano to approve the above noted adjustments. The motion was seconded by Commissioner White.

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Antonucci	X			
Isabella	X			
Capano	X			
Chittenden			X	
White	X			

A motion was made by Commissioner Antonucci to go into Executive Session. The motion was seconded by Commissioner Capano.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Capano	X			
Chittenden			X	
White	X			

A motion was made by Commissioner Isabella to come out of Executive Session. The motion was seconded by Commissioner White.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Capano	X			
Chittenden			X	
White	X			

A motion was made by Commissioner Antonucci to approve the following salaries for 2024 for non-union employees for the Gloversville Water Works. The motion was seconded by Commissioner Isabella.

- 1) Water Superintendent – Anthony Mendetta Annual Salary effective 1/1/24 - \$80,080.00
- 3) Chief Plant Operator – Andrew White Annual Salary effective 1/1/24- \$71,760.00.
- 4) Account Clerk Typist - Deborah Clukey: Hourly Wage effective 1/1/24 - \$25.50
- 5) Account Clerk Typist - Megan Linart: Hourly Wage effective 1/1/24- \$17.50
- 6) Secretary to Water Super – Jammie Mendetta: Hourly Wage effective 1/1/24 - \$19.50

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Capano	X			
Chittenden			X	
White	X			

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Commissioner Capano made a motion to adjourn the meeting. The motion was seconded by Commissioner Antonucci.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Isabella	X			
Capano	X			
Chittenden			X	
White	X			

The next meeting will be held on December 12, 2023.