

# GLOVERSVILLE BOARD OF WATER COMMISSIONERS

MEETING MINUTES – JULY 9, 2024

The Regular meeting of the Board of Water Commissioners was held and brought to order at their office, 67-73 South Main Street Gloversville, NY on July 9, 2024, at 6:02 PM with President Capano presiding.

## Roll Call

### Commissioners-----

Capano	PRESENT
White	PRESENT
Antonucci	PRESENT
Chittenden	ABSENT
Satterlee	PRESENT

**Others in Attendance:** Water Superintendent, Anthony Mendetta; Clerk of the Board, Cindy Albertine; Chief Water Treatment Plant Operator, Andrew White

The Clerk explained to the Board that she had Audits that she had to pull out of our regular Audit List. These items must be voted on separately due to a conflict with Commissioner Antonucci.

Audit #23388 and #23429 in the amounts of \$200.00 and \$20.00 payable to John Antonucci's, as well as audit #23422 in the amount of \$289.40 payable to Gary Antonucci dba Wood & Lock needed to be voted on with Commissioner Antonucci having to abstain from voting to approve.

Commissioner Capano made a motion to approve Audits #23388, 23422, 23429 in the amount of \$200.00, \$289.40, \$20.00. Commissioner White seconded the motion.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci				X
Satterlee	X			
Chittenden			X	
Capano	X			
White	X			

The Clerk explained to the Board that she had Audits that she had to pull out of our regular Audit list. These items must be voted on separately due to a conflict with Commissioner Capano.

Audit #23423 in the amount of \$244.27 payable to Gloversville True Value needed to be voted on with Commissioner Capano having to abstain from voting to approve.

Commissioner Satterlee made a motion to approve Audit #23423 in the amount of \$244.27 payable to Gloversville True Value. Commissioner Antonucci seconded the motion.

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<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Chittenden			X	
Capano				X
White	X			

The remaining audited bills were presented and reviewed:

United States Postal Ser	-393.05
Aflac	-3738.42
Christine Linart	-513.16
Christopher R Jablonski	-30.00
Cranesville Block Co	-204.23
EOS Technologies	-662.33
Ferguson Enterprises LLC	-2340.31
Frontier Communications Corporation	-468.29
Holland Company Inc	-10363.80
<b>John Antonucci</b>	<b>-200.00</b>
National Grid	-434.87
NBT Credit Services	-1606.33
Sherwin-Williams Co	-285.45
WB Mason Co Inc	-248.00
KS StateBank	-16384.00
Commissioner of Finance	-1951.34
Surpass Chemical Co	-7173.60
Temp Force LP	-541.20
Century Linen Service	-60.00
Cushing Stone Co	-591.36
First Advantage Security	-12087.19
H & M Equipment Co Inc	-74.59
National Grid	-707.84
WB Mason Co Inc	-19.78
WW Grainger Inc	-894.80
National Grid	-675.97
Adirondack Water Works	-300.00

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WB Mason Co Inc	-704.29
Christine Linart	-1480.60
Petty Cash	-192.46
Advanced Cleaning & Rest	-275.00
Amrex Chemical Co Inc	-3512.00
Anthem BlueCross	-6782.01
Bobcat of Gloversville-John	-462.00
CDPHP	-23016.46
Century Linen Service, Inc	-60.00
Christopher R Jablonski	-820.50
Core & Main	-348.19
Cranesville Block Co	-108.17
Cushing Stone Co	-529.76
Daily Gazette	-468.00
F&W Forestry Services Inc	-22696.95
Fidelis Care	-240.00
<b>Gary Antonucci DBA Wood</b>	<b>-289.40</b>
<b>Gloversville True Value</b>	<b>-244.27</b>
Gorman Bros Inc	-719.28
IDEXX	-4750.58
JC Smith Inc	-120.00
Jeffrey F Lehner dba NAPA	-24.78
Kingsboro Lumber Co Inc	-34.72
Metropolitan Industries Inc	-90.00
National Grid	-522.67
NBT Credit Services	-214.84
Randall Implements Co Inc	-64.17
Runnings Supply Inc	-245.88
Security Supply Corp	-106.10
Slack Chemical Co	-3893.88
Spectrum	-204.99
Telecon Wireless	-395.11
Twin Bridges Waste	-137.50
<b>John Antonucci</b>	<b>-20.00</b>
NBT PAYROLL	-22037.62
NBT PAYROLL	-1626.33

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NBT PAYROLL	-22106.98
NBT PAYROLL	-1631.69
NBT PAYROLL	-28763.30
NBT PAYROLL	-2140.85
NBT PAYROLL	-24995.25
NBT PAYROLL	-1864.05
MORGAN WHITE	-653.96
CDPHP HRA	-6422.06
NBT PAYROLL	-25636.63
NBT PAYROLL	-1921.06

A motion was made by Commissioner White that the remaining audited bills listed above are ordered paid. The motion was seconded by Commissioner Antonucci.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Chittenden			X	
Capano	X			
White	X			

**CAPITAL PROJECT AUDIT:**

The Capital Project Audit was presented by email and reviewed.

C.T. Male Associates                      \$-3,500.00

A motion was made by Commissioner Antonucci that the Capital Project audited bill listed above is ordered paid. The motion was seconded by Commissioner White.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Chittenden			X	
Capano	X			
White	X			

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## **Superintendent's Report:**

Superintendent Mendetta discussed the following issues with the Board:

### **1. Filtration Plant Project**

The Superintendent stated that CT Male is putting together an emergency contract for review. We did get valves ordered and was told this would take around 18 weeks. Gary from RM Headlee told Andrew that it's likely 14-18 weeks. We got a waiver for Mueller Valve which had to meet AIS requirements that it is not made from iron and steel. Department of Health agreed. This is good for moving forward with the rest of the valves for the AIS requirements which is American Iron Steel. CT Male is wrapping up plans and preparing to send them to the Department of Health for approval. We are on track for a July 18, 2024 closing on the grant funds. Once DOH approves Phase 1 we can get that out to bid. He is hoping to be able to do that by early Fall and start in the Winter.

Commissioner Antonucci asked about the inventory on the valves. The Superintendent mentioned that it was more the actuators that were the issue, but Andrew said that the next time he speaks with Gary he will ask him and see if there is a way to contact them to expedite it. They are coming out of Alabama from Mueller, where the actual valves are built. If we standardize from RM Headlee, the valves will go to RM Headlee then they will be calibrated to the actuators.

The Superintendent said that the actuators are at an 18-20 week lead time and is trying to get a manual override to be able to put valves in and to be able to get them operable to get the filter back up and running. We could possibly get RM Headlee back to oversee the contractor putting them in and get a filter back up and running quicker. It's a good idea to have it on hand in case an actuator goes bad, we would be able to change those out and we wouldn't be down a valve.

### **2. Meters**

The Superintendent stated that we received our last retainage amount of \$42,500.00 from EFC, so we have officially closed that grant contract.

We are diligently mailing letters to customers that have old style Neptune ARB meters. They are mainly customers that we were missing lead line inventory for, which is due in October. We have had good success with scheduling appointments and changing them out. The advantage is to see the daily usage. The new meters read to the actual cubic foot usage, not just when the customer reaches 100 cubic feet.

Commissioner Antonucci questioned if the State is mandating that we use copper pipes. The Superintendent stated that they are not, as long as it's not lead based. Commissioner Antonucci feels it's something we should look into. He suggests using plastic over copper so that we are able to do more. The Superintendent stated plastic is still an unknown because of how long it would last. Commissioner Antonucci's concern is the money not just the materials used. The Superintendent said that we will cross that path when it comes.

### **3. Lead Line Service Grant**

The Superintendent got a lump sum amount from Environmental Design Partnership that we requested at the last meeting. The letter states "given the scope and total value of the construction work, I believe a reasonable not to exceed the cost for the design would be \$75,000.00 for Task 1 and I believe the number provided in our proposal of construction related services of \$700,000.00 is a good number."

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That is a total of \$775,000.00. CT Male was cheaper in total with a lump sum \$54,000.00 vs. \$75,000.00 for Task 1 and \$472,000.00 vs. \$700,000.00 for Task 2. The Superintendent asked who we would like to proceed with so that we can move forward with the grant process, which we can't do until we procure the architect and engineering services.

A motion was made by Commissioner Capano to approve CT Male. The motion was seconded by Commissioner Satterlee.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Chittenden			X	
Capano	X			
White	X			

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## **4. Jackson Spillway Project**

The Superintendent said we are still holding back the retainage. We did get Keller to go back up and plant some more grass seed, it was really sparse. The superintendent will be going to check on that. We have to finish up the engineering report to DEC in order to close that contract.

## **5. Blue Triton**

The Superintendent heard from Alpha Geo Science. They are bringing in a rig to Dixon Reservoir to re-develop some of the wells that they spoke about. They are trying to get more yield off from them, possibly adding another well. They will be there for about one week. They are also going to continue exploration of Port and Rice Reservoirs. They will be working with their lawyer to put together a draft for a long-term contract that the Superintendent and Commissioner Capano spoke with them about for the Board to review. At that time, we would hire our own attorney to see if there needed to be any changes in terms before moving forward. The Board discussed possibly hiring Attorney Ed Skoda or another municipal attorney.

## **6. Rate Increase**

The Superintendent asked the Board if they had a chance to review rate increases. A modest increase for the year was suggested. There was a 10% increase in 2022, and no rate increase last year. Commissioner Satterlee suggested that we not go over 5%. The Superintendent stated that the reason we did not raise last year is because we wanted to see consistent revenues by changing meters and not having to estimate bills due to faulty meters. The hospital was being estimated at 99,000 cubic feet, and they haven't been below 140,000 since the new meter was put in.

The Superintendent asked the Board if they want to go up more than \$.25 per 100 cubic feet for the infrastructure charge. This fee generated \$133,926.00 for the last year, to be used strictly for emergencies or if we need to make a bond payment, or for an infrastructure project. We would be able to use those funds if they were not available in our budget. The GIGP AMI Reserve amount is \$32,000.00, which is the \$7.00 fee that we are charging to be used for the bond payment. Also, when we calculated the \$7.00 fee, we did it so that we could use the funds when the batteries die in 20 years. We would have enough funds without bonding for the purchase of those new batteries and then we would be able to go house to house with our own employees to replace the batteries. The fee is \$7.00 every 6 months unless it is an industrial/mill account then they pay it every month because we get readings every month. The AMI fee is currently \$.25 per 100 cubic feet. For every 750,000 gallons used they are charged \$.25. Commissioner Satterlee recommended keeping it at \$.25

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for this year and then reevaluating next year. The Superintendent stated that in addition, at the end of 2023 we had a net profit of \$217,468, which will be discussed later, but of that net profit \$50,000 will remain in the cash account for 2024 expenses.

Commissioner Antonucci suggested that we change our letterhead to say Water & Sewer because customers need to see it shown at the top of the bill so that they understand it is not only for water usage, as well as the total for Water & Sewer shown at the bottom. Commissioner Satterlee suggested a 3% increase for this year, all of the board agrees to review yearly for changes.

After discussion, the Board agreed to increase the water rents 3% for this year and keep the AMI fee at \$.25, to be re-evaluated next year.

A motion was made to accept the 3% rate increase and to hold the infrastructure fee at \$.25 for this year by Commissioner Antonucci. The motion was seconded by Commissioner Satterlee.

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Antonucci	X			
Satterlee	X			
Chittenden			X	
Capano	X			
White	X			

## 7. Painting Hydrants

The Superintendent said that Gloversville School reached out and will bring volunteers from summer school to paint hydrants on Main Street. We started painting already. We have completed Kingsboro Ave, and the vicinity of Clyde to Almond Streets. Paint prices have increased, we were able to get 10 gallons with our \$1,000.00 budget. The Superintendent stated that 1 gallon goes a long way. We will continue with the \$1,000 budget and continue working in sections of the City each year. He plans to buy them pizza for helping us out.

## 8. Timber Sale Contract

The Superintendent presented the Contract from Prentiss & Carlise for timber sales in the amount of \$151,313, which was approved at the June meeting. We have received the check and once the contract is signed, we will deposit the money. We did get the invoice for FW, which was in the audit. We are doing another small timber sale this year. Lucas, our new forester, is going to do a re-evaluation of some of the timber sales we did to make sure nothing was missed.

## 9. The 2023 Year End Budget Adjustments

The Superintendent presented a summary profit report for 2023, along with the current reserve account fund balances. We had a net profit of \$217,468 for 2023. After allocation of the \$50,000 to the cash fund balance we had a remaining balance of \$167,468 to set aside in our reserve funds. He asked the Board where they would like to allocate these funds, going to one reserve account or multiple accounts. The Superintendent mentioned he would like to start a reserve for the Port Reservoir Maintenance Reserve, which is another high hazard dam. Commissioner Antonucci asked how much he thought they should start the Port Reservoir Reserve with. The Superintendent recommended \$10,000.00 and add to it each year if possible. This would cover minor repairs so the costs would not come out of the Fund Balance Reserve.

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We also have a Line Stop budget line item for 2024 in the amount of \$16,000. We recently had to use \$12,000 of that budgeted amount for costs due to damages on Harrison Street. The Superintendent has a meeting with the City of Groversville, the engineer and the contractor working on the Harrison Street project to go over the invoice that is a total of around \$28,000.00. This meeting is to figure out who is paying for these damages because we are not at fault. When we get that money, we are going to replenish the \$12,000 so that we have \$16,000.00 for ourselves to use if we have an emergency. Commissioner Antonucci said he thinks there should be a lot more in there depending on what we start with. The Superintendent stated that if we get the \$12,000.00 back then we will be at \$16,000.00. The cost of line stops depends on the pipe size. Commissioner Antonucci asked the Superintendent to get something in writing from the City about what they are responsible for when it is their project.

The Superintendent stated that he got a total on usage for the splash pad, which is metered, and it is currently a top two user. Commissioner Satterlee asked what the cost was last year. The Superintendent answered by stating that it went in late last year and was around \$10,000.00. This year we are over that and it is only July. Currently at \$15,000.00-16,000.00 in revenues. In addition to that, we are putting in infrastructure with these DRI projects. This is a cost to us because we have to buy chemicals and sometimes have to pay overtime to employees on weekends. There is a lot that goes into it. The Superintendent stated that he feels the City should work together with us and we are not going to accept the cost of the damages on Harrison Street just because their contractor and engineer didn't this stuff in the plans and they were careless.

The Superintendent suggested we should add \$20,000.00 of the remaining profit to the Line Stop Reserve. If we get the other \$12,000.00 back that leaves us with \$36,000.00 for line stops.

He further recommended the balance of \$147,468.00 be allocated as follows: \$70,000.00 to the Infrastructure Reserve and \$67,468.00 in the Capital Reserve Fund. After discussion, the Board agreed to allocating the funds as suggested.

## **Chief Water Treatment Plant Operator Report:**

Andrew stated that the E-Lab assessment was done by DOH on June 18, 2024. This is done every two years. They come to inspect the laboratory. We had no violations. We did have 5-6 deficiencies. These deficiencies are just corrective actions. As simple as not having an infrared thermometer to check bottle sample test temperatures when they come in. We have to start doing that every time. He has to get a traceable IR gun; the cost is around \$80.00. We have money in the budget for lab equipment and supplies. The incubator is 20 years old, and we don't have contingency. If it stops working, we would have to bring the samples to Johnstown as back up. He discussed with the Board getting a second incubator to use daily to alternate between the two operators. The cost is around \$5,000.00. He also suggested a new mini fridge so that if someone brings a sample in late and they cannot run them until the next day they can put it in the fridge overnight. The cost is around \$100.00. Andrew said he has to respond to the DOH within 30 days to let them know he talked to the Board about the deficiencies and that they are coming up with a plan of action to resolve the deficiencies. Andrew and the Board agreed that we can wait until the end of the year to budget for these items next year to correct the deficiencies.

## **Account Clerk's Report:**

The Clerk stated that there is a Resolution for 2023 Budget Amendments. There were shortages in some budget line items. At the end of the year when the financials were completed if there was a deficiency somewhere we had to reallocate funds from a budgeted line item where there was additional money and move it to cover the deficiencies.

## **Resolution:**



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The Water Superintendent presented the Following Resolution and Moved for it's adoption

**RESOLUTION NO. 2024-11**

**WHEREAS** the Gloversville Board of Water Commissioners 2023 Budget Requires Modification.

**NOW, THEREFORE, BE ITS RESOLVED**, that the following budgetary transfers be authorized:

Account Number	Account Description	Appropriation Increase	Appropriation Decrease
F1910	Unallocated Insurance	2819	
F1950	Taxes		-18360
F1990	Contingency		-50000
F9010	State Retirement	6300	
F9030	Social Security		-3450
F9060	Hosp & Medical Insurance	165	-447
F9950	Transfer to Capital Fund	26926	
F9710.7	Bond Interest GIGP		-32800
F9710.7	Bond Interest Tank Issue		-13850
F8310.1	Personnel Service – Admin	83234	
F8310.2	Equipment Admin/Computer	1815	
F8310.2	Equipment Admin/Small Office Equip	631	
F8310.2	Equipment Admin/Office Furniture	1115	
F8310.2	Equipment Admin/Mail Sorter		-11000
F8310.2	Equipment Admin/Superintendent Truck	41631	
F8310.4	Other Exp/Admin- Office Supplies	3508	
F8310.4	Other Exp/Admin- Auto Expense Truck #3	535	
F8310.4	Other Exp/Admin- Telephone/Fax	168	
F8310.4	Other Exp/Admin- Public Notification	376	
F8310.4	Other Exp/Admin- Advertising Legals	1100	
F8310.4	Other Exp/Admin- Legal Prof Services	1660	
F8310.4	Other Exp/Admin – Computer Services	17700	
F8310.4	Other Exp/Admin – Postage	4880	
F8310.4	Other Exp/Admin-Equipment Repairs		-2000
F8310.4	Other Exp/Admin-Misc	1252	
F8310.4	Other Exp/Admin-Conferences & Schools		-230
F8310.4	Other Exp/Admin-Regulatory Fees		-384
F8310.4	Other Exp/Admin-Auditors	3000	

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F8310.4	Other Exp/Admin-Gasoline	390	
F8310.4	Other Exp/Admin - Covid 19 Exp	260	
F8310.4	Other Exp/Admin - Neptune 360/Water Smart Annual Fee	23230	
F8320.1	Personnel Service - S&S		-20814
F8320.1	Personnel Service - Summer Help S&S		-8690
F8320.2	Equipment S&S/Scythes		-600
F8320.2	Equipment S&S/ Zero Turn Mower		-152
F8320.2	Equipment S&S/ Pusher Plow	3900	
F8320.4	Contractual Exp S&S/Supplies	406	
F8320.4	Contractual Exp S&S/Auto Exp		-164
F8320.4	Contractual Exp S&S/Fuel	1301	
F8320.4	Contractual Exp S&S/Telephone		-950
F8320.4	Contractual Exp S&S/Electric		-1285
F8320.4	Contractual Exp S&S/Building Repairs		-1000
F8320.4	Contractual Exp S&S/Equipment Repairs	600	
F8320.4	Contractual Exp S&S/Tools		-260
F8320.4	Contractual Exp S&S/Misc		-284
F8320.4	Contractual Exp S&S/Landfill Dump	1400	
F8320.4	Contractual Exp S&S/Pumping Emerg		-2800
F8320.4	Contractual Exp S&S/Professional Services	580	
F8320.4	Contractual Exp S&S/House Repairs		-77
F8320.4	Contractual Exp S&S/Gasoline		-2564
F8320.4	Contractual Exp S&S/Conf & Schools		-350
F8320.4	Contractual Exp S&S/Gravel/Crusher Run		-1000
F8320.4	Contractual Exp S&S/Telephone Bernie		-1200
F8320.4	Contractual Exp S&S/Spillway Maint Jackson/Cameron	2170	
F8320.4	Contractual Exp S&S/Water Shed Gate Maint	410	
F8330.1	Personnel Service - Plant		-31700
F8330.2	Equipment Plant / Computers	1490	
F8330.4	Other Exp/Plant – Chemicals		-35480
F8330.4	Other Exp/Plant Fuel		-6705
F8330.4	Other Exp/Plant – Supplies	1400	
F8330.4	Other Exp/Plant – Electric		-2870
F8330.4	Other Exp/Plant – Repair & Maintenance		-1612
F8330.4	Other Exp/Plant – Equipment Rental	4210	

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F8330.4	Other Exp/Plant – Telephone		-764
F8330.4	Other Exp/Plant – Building Repair Plant		-686
F8330.4	Other Exp/Plant – Lab Equipment Supplies Reg	1500	
F8330.4	Other Exp/Plant – Lab Equipment Supplies ELAP		-5000
F8330.4	Other Exp/Plant – Misc		-84
F8330.4	Other Exp/Plant – Conferences & Schools		-1710
F8330.4	Other Exp/Plant – Postage		-25
F8330.4	Other Exp/Plant – Boiler Service		-1895
F8330.4	Other Exp/Plant – Water Analysis	7316	
F8330.4	Other Exp/Plant – Sludge Removal		-1000
F8330.4	Other Exp/Plant – Computer Service		-747
F8330.4	Other Exp/Plant – Flow Meter Service	1350	
F8330.4	Other Exp/Plant – Chlorinator Maint		-1500
F8330.4	Other Exp/Plant – Generator Service		-800
F8330.4	Other Exp/Plant – Covid 19 Exp	275	
F8330.4	Other Exp/Plant – Tools	220	
F8330.4	Other Exp/Plant – Tryon Tank Clean/Inspection		-3200
F8330.4	Other Exp/Plant – Auto Exp Plant	240	
F8330.4	Other Exp/Plant – Gasoline Truck #1	370	
F8330.4	Other Exp/Plant – Maint Trees	2500	
F8340.1	Personnel Services- T&D		-15850
F8340.2	Equipment T&D/ Hole Hog	5463	
F8340.2	Equipment T&D/ Trucks	40481	
F8340.2	Equipment T&D/ Compressor	1000	
F8340.2	Equipment T&D/ Paint Sprayer	340	
F8340.2	Equipment T&D/ Pumps	1020	
F8340.3	Capital Outlay T&D/ Tryon Water Tank	5000	
F8340.4	Contractual Exp T&D/Meters New		-3450
F8340.4	Contractual Exp T&D/Meter Parts/Supplies	3600	
F8340.4	Contractual Exp T&D/Service Supplies	2700	
F8340.4	Contractual Exp T&D/General Supplies	5264	
F8340.4	Contractual Exp T&D/Gas & Electric		-4522
F8340.4	Contractual Exp T&D/Telephone Meter Data Plan	2850	
F8340.4	Contractual Exp T&D/Auto Exp		-2122
F8340.4	Contractual Exp T&D/Hydrants New & Parts		-2200
F8340.4	Contractual Exp T&D/Equip Repair & Maint		-154

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F8340.4	Contractual Exp T&D/Tools	810	
F8340.4	Contractual Exp T&D/Building Repairs/Maint	2002	
F8340.4	Contractual Exp T&D/Pump Station Repairs	355	-3000
F8340.4	Contractual Exp T&D/Concrete & Asphalt		-7721
F8340.4	Contractual Exp T&D/Misc		-317
F8340.4	Contractual Exp T&D/Clothing Allowance	250	
F8340.4	Contractual Exp T&D/Conf & Schools		-2170
F8340.4	Contractual Exp T&D/Gasoline		-4343
F8340.4	Contractual Exp T&D/Wesskum Woods Jtown	2650	
F8340.4	Contractual Exp T&D/Emergency Line Stops		-16000
F8340.4	Contractual Exp T&D/Covid 19 Exp	200	
F8340.4	Contractual Exp T&D/Vac Trailer Maint	4020	
		332338	-332338

**RESOLVED, that this Resolution shall take effect immediately upon passage.**

A motion was made by Commissioner Satterlee seconded by Commissioner White that the above resolution be adopted

Votes Taken:	Yes	No
Commissioner Capano	X	
Commissioner White	X	
Commissioner Antonucci	X	
Commissioner Chittenden	ABSENT	
Commissioner Satterlee	X	

**Adopted: July 9, 2024**

A motion was made by Commissioner Capano to go into executive session at the request of the Superintendent to discuss a personnel matter. The motion was seconded by Commissioner Antonucci.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Satterlee	X			
Chittenden			X	
Capano	X			

**GLOVERSVILLE BOARD OF WATER COMMISSIONERS**  
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White X

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A motion was made by Commissioner Capano to come out of executive session. The motion was seconded by Commissioner White.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Satterlee	X			
Chittenden			X	
Capano	X			
White	X			

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A motion was made by Commissioner Capano to adjourn. The motion was seconded by Commissioner Satterlee.

Commissioner	Yes	No	Absent	Abstain
Antonucci	X			
Satterlee	X			
Chittenden			X	
Capano	X			
White	X			

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The next meeting will be held on Tuesday, August 13, 2024, at 6:00 PM.